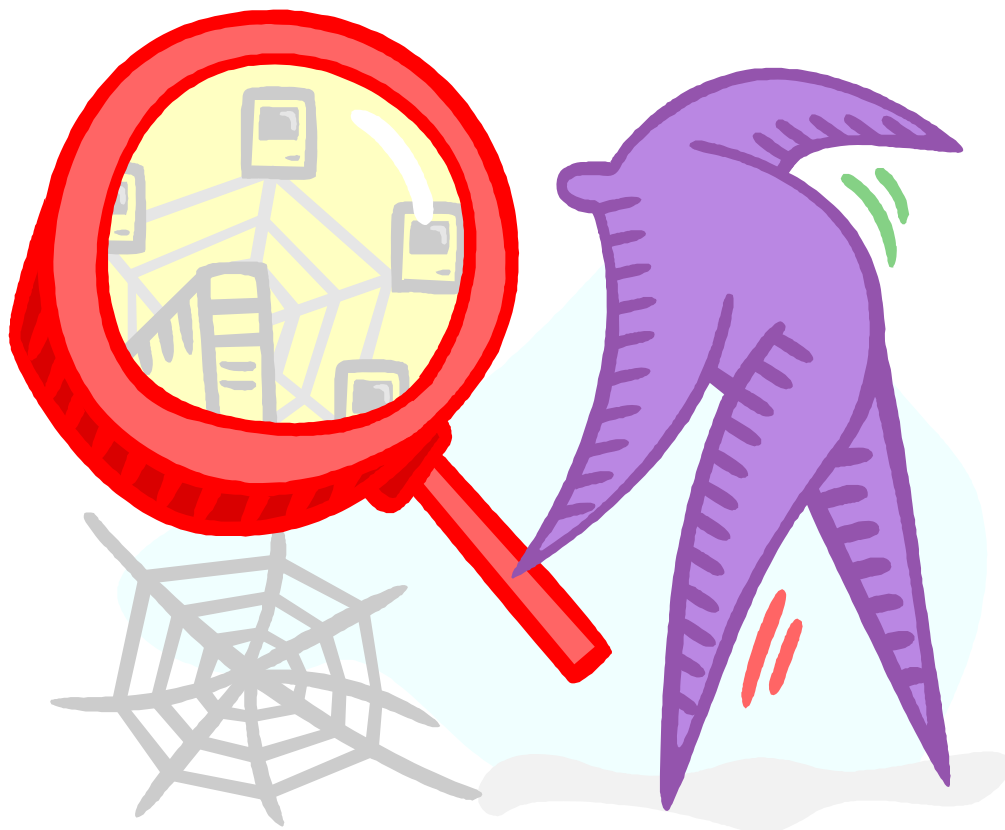


The
New York Society Library
Presents:



Finding Articles Online

Carolyn Waters
Acquisitions & Reference Librarian
carolyn@nysoclib.org

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DEBUNKING 2 MYTHS ABOUT THE INTERNET

EVERYTHING IS ON THE INTERNET!

EVERYTHING ON THE INTERNET IS **FREE!**



BOTH STATEMENTS ARE FALSE.

FINDING ARTICLES ONLINE

ONLINE ACCESS

VIA JOURNAL OR MAGAZINE WEBSITE	VIA SUBSCRIPTION DATABASES
❖ provided free or via paid subscription	❖ provided free to library members/patrons Access to a wide variety of databases is paid for by New York Society Library, NYPL, Brooklyn Public Library, Queens Library as a service to their patrons
❖ full text, issue table of contents, or index only ❖ full text may/may not mean graphics (photographs, drawings, charts) are provided	❖ full text or citations* only ❖ full text may/may not mean graphics are provided
❖ access to current issues may be limited	❖ access to current issues may be embargoed for a particular time period ❖ access to current issues may be online before associated print editions
❖ access to historical issues may be limited/unavailable	❖ access to historical issues may be limited

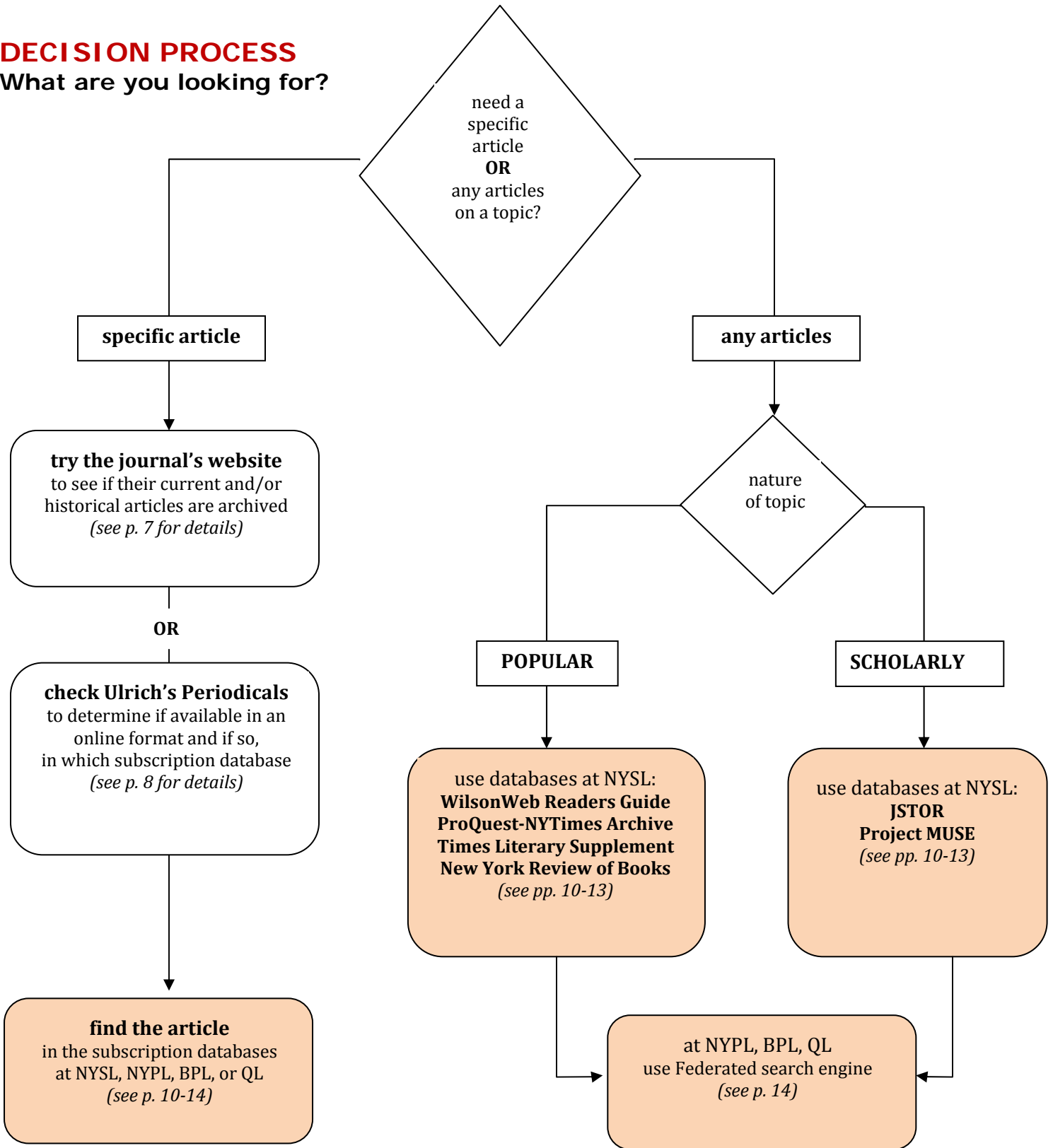
*Indexing and Abstracting service databases provide you citations or synopses of articles and do not provide the full text of articles. Citation information may include:

- journal name
- journal issue and/or date
- title of article
- author of article
- page number(s) of article
- annotation or synopsis of article content

FINDING ARTICLES ONLINE

DECISION PROCESS

What are you looking for?



EXERCISE 1: Finding a Specific Article

You can find specific articles with only a minimum of information: **JOURNAL NAME** + any of the following information: ISSUE/DATE, ARTICLE TITLE, AUTHOR, SUBJECT, KEYWORDS

⇒ **Find the recent *National Geographic* article about Indonesian volcanoes**

1. Check the *National Geographic* website (don't take too much time on this task; remember, the article may not be available on the NG website)
2. Check **Ulrich's Periodicals** to find out if full text of NG articles are available through any subscription databases
3. Access one of the databases through a local library and input the search terms you know:
journal name = *national geographic*
keywords = *indonesia* and *volcano*

FINDING ARTICLES ONLINE

JOURNAL WEBSITES

More and more traditional print journals are putting their archives online. However, finding full text articles on their websites can be frustrating.

It is not always obvious whether they provide any of their content online and if they do, it is often difficult to determine the time period covered. For some journals, you need to be a subscriber to either the print version or to an online version to access the content.

To hone in on possible online content on these websites, try the following tips:

- **Know the lingo.** Terms used to identify online content vary from website to website. Look for some of the following terms:
 - Current Issue**
 - View Other Issues**
 - Archives**
 - Back Issues**or look for specialized terms that may suggest an archive (eg. *Sports Illustrated* uses **SI Vault** to identify its online archive)
- **Use Search Boxes.** In some cases, inputting an issue date or a partial article title in a site search may yield the intended results or may direct you to an advanced search screen
- **Read the fine print first.** “Most” and “Much” mean everything is **NOT** online and may not be **FREE**

A recent article in the New York Times discussed the trend of some popular publications that are making their print archive available online on their own websites. With this citation and the tips in this guide, you should be able to find this particular article yourself online! There are a few different approaches to obtaining this article online:

Perez-Pena, Richard. “Dusting Off the Archive for the Web.” [The New York Times](#) 17 Mar 2008.

FINDING ARTICLES ONLINE

ULRICH'S PERIODICALS

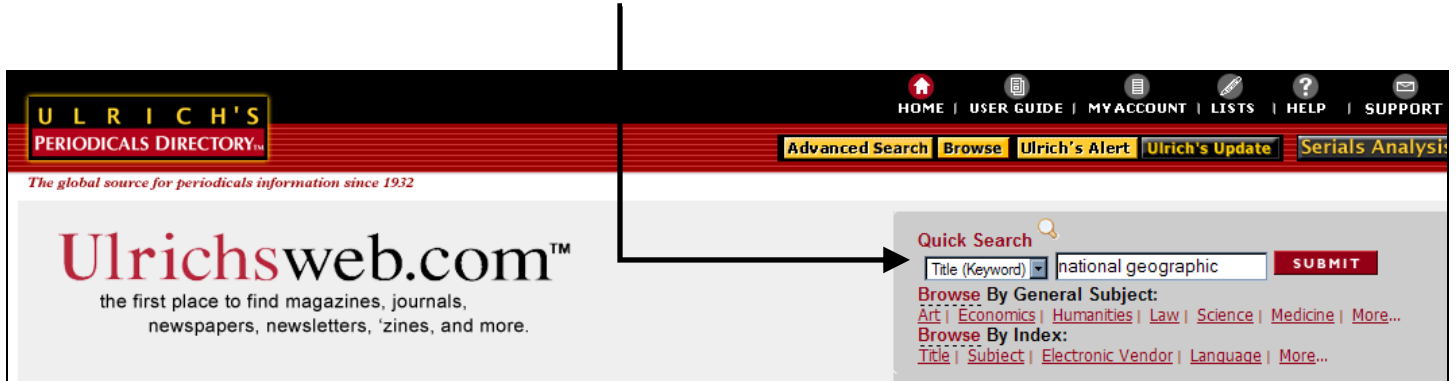
Great source of information about journals and magazines for your online article search:

- 1 journal/magazine website URL
- 2 journal availability in media other than print (eg. online full text, microfilm)
- 3 journal availability in subscription databases and time period served

➔ **Available in print** (2006 edition in Lobby; call number Ref. 050U)

➔ **Available online** (from home and from NYPL) with a NYPL library card:

- Access NYPL's databases and indexes at <http://www.nypl.org/databases>
- Click the **U** in *Databases by Title* section at the bottom of the page
- Click on **Ulrich's Periodicals Directory**
- Input your NYPL library card number and hit **Submit** button
- Input name of journal and click **Submit**



➔ **Journal website URL** will be found at the bottom of the *Basic Description* tab



FINDING ARTICLES ONLINE

ULRICH'S PERIODICALS continued

❖ Click *Other Editions/Formats* tab

② journal availability in media other than print

The screenshot shows the 'Other Editions/Formats' tab selected in a navigation bar. Below the navigation bar, there is a table of alternate media editions for 'National Geographic Online'. The table includes fields for Title, Media, ISSN, Status, and Online Availability. Below the table, there is a list of related databases and their coverage periods.

Basic Description	Other Editions/Formats	Abstracting / Indexing & Article Access	Publisher & Ordering Information	Advertising, Rights, Demographics	Reviews
Click highlighted text for a new search on that item.					
ALTERNATE MEDIA EDITION:					
Title:	National Geographic Online				
Media:	Online - full text				
ISSN:	1931-1524				
Status:	Active				
Online Availability:	Die Elektronische Zeitschriftenbibliothek				

H.W. Wilson

- + Art Index Retrospective, 1995-01-01 - P3M
- + Readers' Guide Full Text Mega Edition, 1995-01 - P90D
- + Readers' Guide Full Text Mega Edition (Athens Authorization), 1995-01 - P90D
- + Readers' Guide Full Text Select, 1995-01 - P90D
- + Readers' Guide Full Text Select (Athens Authorization), 1995-01 - P90D
- + Readers' Guide Retrospective, 1995-01 - P90D

③ journal availability in subscription databases, time period served, and any embargo period

FINDING ARTICLES ONLINE

DATABASES

COMMON FEATURES

- ❖ All database search screens include:
 - ✓ field(s) to input your search terms
- ❖ Most databases allow you to limit your search terms to search only in certain areas:
 - ✓ journal name
 - ✓ article text
 - ✓ keyword (may also be referred to as “all fields” or “all-smart search”)
 - ✓ author
 - ✓ title
 - ✓ subject – defined for each article by indexers who work for the database publisher
- ❖ Most provide many other options to limit your search and sort your results. Common ones you may find useful are:
 - ✓ Limit by full text (for databases like Readers’ Guide that include some journals that are only indexed and not provided full text)
 - ✓ Limit by date ranges
 - ✓ Limit by language of article (mostly scholarly journal databases)
 - ✓ Sort by date, relevance, etc.

TIPS FOR SEARCHING DATABASES

- ❖ Boolean operators (and, or, not) can be used to further refine your search by allowing you to search multiple search terms at once.
For example, **indonesia AND volcano** will find articles where both terms are found (though not necessarily together) anywhere in an article; **indonesia OR volcano** will find articles where either one or the other or both terms are found.
- ❖ The use of quotation marks will find exact names or phrases in articles. This is called a bound phrase.
For example, to find articles that reference the writer George Sand, use a bound phrase.
“George Sand” will find instances where the terms *George* and *Sand* are found together in a string. Using **George Sand** without the quotes will also find instances of the writer in articles, but will also find any instances of *George* alone and *Sand* alone, which will produce many more results than you actually want and results that have nothing to do with the writer George Sand at all.
- ❖ Keep in Mind: The more search terms and limiters you use the fewer results you will get. Start with a more general search and limit from there. Most databases will allow you to further refine or modify your search from your results screen.

FINDING ARTICLES ONLINE

3 DATABASES AT NEW YORK SOCIETY LIBRARY

To search these databases outside of the library, you will need to know your NYSL barcode #.

Wilson Web Readers' Guide

The Readers' Guide includes over 420 journals dating from 1983. Indexing coverage generally begins in 1982, abstracting in 1984, and full text in 1994.

- Citations, abstracts and/or full-text (depending upon journal)
- HTML, PDF documents
- Print, Save, Email search results and articles

All-Smart Search will search for your term in the Subject, Title, Abstract, Author, and Journal Name fields, and in full text of the article and bibliographic record.

Keyword will search all of the above *except* for full text of the article



The screenshot shows the Wilson Web search interface. At the top, there is a navigation bar with tabs: BASIC SEARCH, ADVANCED SEARCH (highlighted), BROWSE, THESAURUS, SEARCH HISTORY, PRINT EMAIL SAVE, and EXPORTING / CITING. Below the navigation bar, a search box contains the text "Searching In: Readers' Guide Full Text".

Annotations with red arrows point to various search options:

- boolean operators:** and, or, not. These are shown in dropdown menus next to the search input fields.
- Sort By:** A dropdown menu is shown with "Relevance" selected. A larger expanded view of the "Sort By" menu is shown at the bottom left, listing options: Relevance, Date, Document Type, ISSN, Journal Issue, Journal Name, Language of Document, Publication Julian Date, Publication Year, and Title.
- Limit Dates to:** Radio buttons for "Any Year", "Within last 12 months", and "From Year: [] To Year: []".
- Limit to:** Checkboxes for "Full Text Articles", "Page Image (PDF)", and "Peer Reviewed".
- Expand:** A checkbox for "Also search within the full text of the articles, for extra results".
- Document Type:** A dropdown menu showing "All".
- as:** A dropdown menu showing "All - Smart Search" selected. A larger expanded view of the "as:" menu is shown at the bottom right, listing options: All - Smart Search, Keyword, Subject(s), Title, Author, Personal, Author, Corporate, Abstract, Books Reviewed, Document Type, Form Review, ISSN, Journal Issue, Journal Name, and Language of Document.

Additional text annotations explain the effects of these options:

- Expand option** will also search for your terms in the full text of the articles
- Limit to: Full Text Articles** will exclude articles that are not available as full text (those that are indexed only)
- Page Image (PDF)** will exclude documents that are available only in HTML (HTML versions do not include graphics) or as citations (indexed only)

FINDING ARTICLES ONLINE

DATABASES AT NEW YORK SOCIETY LIBRARY *continued*

Project MUSE

Project MUSE includes more than 380 humanities and social social sciences journals. Subject matter covers literature and criticism, history, the visual and performing arts, cultural studies, education, political science, gender studies, and more.

- Full text, including charts, graphs, images
- Available in HTML, PDF, or both
- Print, Save, Email search results and articles

Project MUSE Basic Search screen. To input more than one search term in multiple categories, select Advanced Search.

Project MUSE logo: **Project MUSE**
Scholarly journals online

SEARCH JOURNALS ABOUT MUSE CONTACT US

Basic Search Advanced Search

Email/Export Saved Results Search History Help

Search For: in **All Fields (w/text)** ?

Within: **Muse Journals Available At Your Institution**

Sort by: **Relevance** ?

Display: **10** items per page

Search Clear

All Fields (w/text) ?
All Fields (w/text)
All Fields except text
Article Text
Article Author
Article Title
Subject Headings
Journal Title

Author Reviewed
Title Reviewed

Project MUSE has several levels of access for subscribing institutions.
All Project MUSE journals may not be available to all institutions.

You can search for your term(s) in all journals in the Project MUSE database or only in the ones available to NYSL. If you select **All Muse Journal Titles**, you will only be able to get citations for those articles that are not available through the NYSL subscription.

FINDING ARTICLES ONLINE

DATABASES AT NEW YORK SOCIETY LIBRARY continued

JSTOR

The New York Society Library's access to JSTOR features over 750 scholarly journals in the Arts & Sciences and Business.

- Full text, including charts, graphs, images
- PDF documents
- Print, Save, Email search results and articles

JSTOR Advanced Search screen

The screenshot shows the JSTOR Advanced Search interface. At the top, there is a navigation bar with the JSTOR logo and the tagline "Trusted archives for scholarship". Below the logo, there are several menu items: SEARCH, BROWSE, ABOUT, PARTICIPATE, RESOURCES, and MyJSTOR. A banner below the navigation bar reads "Update on the [Current Status](#) of the JSTOR System". The main search area is titled "Advanced Search" and includes links for "View Tutorial" and "Search Help". There are four search input fields, each with a dropdown menu for search criteria. The first dropdown is open, showing options: "full-text", "author", "article title", "abstract", and "caption". To the right of each search field is a dropdown menu for boolean operators, with "AND" selected for all. Below the search fields, there is a checkbox labeled "Search for links to articles outside of JSTOR" with a question mark icon. A "Search" button is located below the checkbox. Under the "Search" button, there is a "Limit to:" section with "Type:" options: Article, Review, Editorial, and Other. Below that is a "Date Range:" section with "From:" and "To:" input fields and a note "(specify dates as yyyy, yyyy/mm, or yyyy/mm/dd)". At the bottom, there is an "Article Language:" dropdown menu set to "All Languages" and a "Journal Title:" label.

JSTOR allows you to choose boolean operators from a drop down list

JSTOR can display citation information for the full text of some recently published articles. Click the box to include these citations in your results.

FINDING ARTICLES ONLINE

EXAMPLE 2: Finding Articles on a Specific Topic

You can find articles on a specific topic from one journal or from a variety of journals using subscription databases.

⇒ **Find articles about Indonesian volcanos**

1. Decide whether you want/need articles of a scholarly nature or from more popular journal titles. For our purposes today, let's find articles from more popular magazines
2. Access the Wilson Web Readers Guide available through NYSL and input relevant search terms: *indonesia* and *volcano*

FEDERATED SEARCH ENGINES

[New York Public Library](#), [Queens Library](#), and [Brooklyn Public Library](#) all provide access to their databases directly as well as through a federated search engine. Federated search engines allow you to perform a single search in multiple databases (and other electronic resources, like a library's Online Public Access Catalog) at one time.