

## ON-LINE NEWSPAPERS CLASS

This class will deal with some of the most popular American on-line newspapers, as well as a variety of foreign newspapers that may be of interest. Many of the following papers will be covered:

The New York Times ([www.nytimes.com](http://www.nytimes.com) )  
The Washington Post ([www.washingtonpost.com](http://www.washingtonpost.com) )  
The Los Angeles Times ([www.latimes.com](http://www.latimes.com))  
The Wall Street Journal ([www.wsj.com](http://www.wsj.com) )  
The Guardian ([www.guardian.com](http://www.guardian.com) )  
The Beirut Daily Star ([www.dailystar.com](http://www.dailystar.com))  
Le Figaro ([www.lefigaro.fr](http://www.lefigaro.fr))  
Le Monde ([www.lemonde.fr](http://www.lemonde.fr))  
Die Zeit ([www.zeit.de](http://www.zeit.de) )  
The Tehran Times ([www.tehrantimes.com](http://www.tehrantimes.com) )

### 1. SIGNING IN

Most on-line newspapers require you to register for access (this does not mean you need to pay anything). In order to register, go to the top of the newspaper's main screen and click "log in" or "register." Either link will bring you to a new screen where you can register. There you must choose a passname, passcode, entering your email address, etc. It will most likely also ask you to check boxes about information that you would regularly like sent to you (e.g. headline new, entertainment new.) Beware of clicking too many boxes, as your email box may soon be inundated with emails from the newspaper.

### 2. PRINTING AN ARTICLE

If you would like to print the text of an article, the best option is to click the "print" link located somewhere in a box near the main article. Clicking "print" will open a new window, which you can then print by going to "file" then "print" then "ok." Most newspapers do not include photos in their "printer-friendly" format. If you want to make sure the photos are included with the article, go directly to "file" and then "print."

### 3. SENDING AN ARTICLE TO A FRIEND

To send an email to a friend, click on the "send" link that appears near the article (this sometimes appears as an envelope icon.) A new window will appear asking you to fill in the recipient's email address. It may also ask you for your own email address. There will also be a small space in which you may type a brief message. If you choose not to type your own message, the newspaper will typically include a standard message such as this for you: "Thomas Meaney thought you might be interested in this article." Some messages also give you the option of sending the message in HTML text or simply a link

to the article. It's best to use the default mode (which is usually the link) unless you know your recipient has an older operating system.

#### **4. SEARCHING FOR AN ARTICLE**

Most newspaper websites will have a search button at the top of the page. You can search for articles using various factors to narrow your search. The first of these is time span. If the article ran in the past week, it's generally best to search "in the past seven days." The NYTimes and many other papers allow free access to most articles for at least a week after they run. After that period, they can be found in the searchable archive. If you only know the author, or title, and/or subject of a piece, it's generally best to use the "advanced search" option (which usually appears in small lettering on the search page). The "advanced" option will allow you to fill in a variety of fields that will help specify your search.

#### **5. PROQUEST**

Proquest is a search tool that allows you to access the of the *New York Times's* archives. This is best one of the best option for finding older articles. In order to access proquest, first go to the Library's main webpage. Then go to Member's Information, and click on "Remote Access". Then click the first "Here" link to access the catalog. This will bring you to a new page that will ask whether or not you are currently in the Library. If you are not in the Library, it will ask you for your name and barcode (you can ask for this at the Front Desk if you don't have it). Then it will bring you to a new screen, where you should make sure the check the "New York Times" box, which will direct you to a standard search screen. When you find article citations you want, Proquest gives you the option of reading an abstract of the article or viewing a PDF version. Please note the PDF version requires the program Adobe Acrobat.

#### **6. TIMES SELECT**

Times Select is a feature of the *New York Times* on-line edition that restricts access to certain articles, notably editorials. Articles marked with an orange tag are Times Select. If you are a subscriber to the paper edition of the Times, you can get free access by clicking on the orange "Times Select" icon in the upper right hand corner of the screen. If you are not a subscriber to the paper edition, the additional cost to access Times Select on-line is \$7.95 a month, \$49.95 per annum, or \$3.95 per article.

#### **7. ON-LINE NEWSPAPER LINKS**

Some popular on-line sites that interpret the news are as follows:

[www.realclearpolitics.com](http://www.realclearpolitics.com) (compilation of the day's most important editorials)

[www.onlinenewspapers.com](http://www.onlinenewspapers.com) (access to international English-speaking dailies)

[www.slate.com](http://www.slate.com) (Microsoft's on-line culture magazine, which includes a daily analysis of "Today's Papers")

[www.salon.com](http://www.salon.com)

